

mber MINUTES OF THE MEETING OF SOUTH KILWORTH PARISH COUNCIL

Held at South Kilworth Village Hall, Leys Crescent, South Kilworth, Leicestershire

Monday 3rd September 2012 at 19:30

Minute's number - 9

1.0 MEMBERS PRESENT

Mr R Dorman (RD)
Mr E Roberts (ER)
Mr G Byrne (GB) Vice chairman
Mrs J Williams (JW)
Mrs S Wetton (SW) Clerk to the Council

Apologies

Mr P Alcock (PA) – Chairman

2.0 OTHER ATTENDEES – PARISHIONERS AND NON PARISHIONERS

Mr Colin Olle

3.0 PREVIOUS MINUTES

3.1 The minutes of the meeting held on Monday 6th August 2012 as circulated were confirmed as a true record of matters discussed.

RESOLVED: Copy of previous minutes signed by GB

4.0 DISCLOSURES OF MEMBER'S INTERESTS

No Reports

5.0 REPORTS FROM COUNTY/DISTRICT COUNCILLORS

No Reports

6.0 PLANNING MATTERS INCLUDING MATTERS RECEIVED SINCE POSTING OF AGENDA

6.1 Planning application: - Mr and Mrs Deacon – Erection of an agricultural barn for livestock, Top Barn Farm, Rugby Rd.
Resolved: Support

7.0 PARISHIONER'S TIME

Dog fouling - Mr Olle updated on changes at HDC – see section 12.

8.0 TO DISPOSE OF BUSINESS, IF ANY, REMAINING FROM THE LAST MEETING

8.1 Footpath between the Church and the Grange. This has been marked out for repairs for some time now and is scheduled to happen 'soon'.

8.2 A "Children Playing" sign will be installed at the entrance to Leys Crescent. REFS 4905388 it has been re ordered and should be done shortly.

8.3 PA has contacted HDC requesting a schedule and specification for the grass cutting around the village, quotes for additional grass cutting to the village green should be sought.

All issues raised above, ER will contact the HDC to find a contact to liaise with for these and future issues.

8.4 We have now received three quotes to refurbish the benches and the notice board. We hope to make a decision at the next meeting, subject to confirmation that we should in fact repair the benches.

8.5 Updating of the minutes on the Parish Website to be sent over and displayed after each meeting.

8.6 Bus stop opposite The Belt was overgrown and suffering from a build up of soil, this has now been trimmed back.

8.7 Cutting back of the trees and footpaths to Welford Road and North Road, ER will contact HDC to find a contact to speak with regarding these and future issues.

9.0 CORRESPONDENCE RECEIVED INCLUDING CORRESPONDENCE RECEIVED SINCE POSTING OF AGENDA

9.1 All correspondence was circulated and any relevant matters that arise to be raised at the next meeting

10.0 PRESS RELEASE, POSTERS AND NEWS LETTERS

No Report

11.0 ACCOUNTS / FINANCE MATTERS

- 11.1 Clerks P46 and Salary was discussed and ER to take away the P46 form to complete the remaining part and return for next meeting.
- 11.2 Natwest Authorisation form partially complete, SW to take forms into the Bank to check sections to be completed and to be signed off at the next meeting by PA.
- 11.3 War Memorial Account has received the signatories, with PA and JW to sign off next meeting to complete.
- 11.4 Audit 2011/2012 – JW to contact Clement Keys to see when we will receive a report back on the last audit that was sent.
- 11.5 The following payments/receipts were made;

| Expenditure | Total | VAT | Total Net Amount | Cheque No. |
|--|----------------|---------------|-------------------------|-------------------|
| Clerks Salary | £137.50 | | £137.50 | 1144 |
| The Green Ink Co. – New Printer and Cartridges | £99.00 | £19.80 | £118.80 | 1145 |
| Emily Keal – Website Update | £250.00 | | £250.00 | 1146 |
| Helena Weinrebova – Laptop re-build | £30.00 | | £30.00 | 1147 |
| HDC – Playground Inspection | £56.28 | £11.26 | £67.54 | 1148 |
| Total | £572.78 | £31.06 | £603.84 | |

12.0 REPORTS FROM REPRESENTATIVES TO OTHER MEETINGS OR ORGANISATIONS ON BEHALF OF COUNCIL

Highways/footpaths

As the new arrival of the Windfarms can cause some what of a distraction to passing cars, the PC discussed the possibility of having a Warning Sign to display a message to notify drives of the upcoming Wind Turbines. ER to contact the County Council Highways to propose this.

Problems were brought to the meeting regarding the bridge on Walcote Road; there is not enough space for two cars to pass through. ER will contact the County Council Highways to find out who to contact in the future.

Allotments

No report.

Agar Venture

Collin Olle spoke about a discussion that was brought up during the July meeting to enhance the playing field by installing a Zip Wire aimed at the older children. A new quote will be made and brought to the next meeting and to be discussed further with PA. More information is to be required and subject to the quote the Council will fund the VAT.

Neighbourhood watch

RD spoke about the lack of information received regarding Neighbourhood Watch. Could information be posted onto the Parish website to notify of any issues raised?

This will be looked into and discussed at the next meeting.

Wind Farm

OPEN MEETING TO DISCUSS HOW TO SPEND WINDFARM INCOME TO BE HELD IN THE VILLAGE HALL ON OCTOBER 9TH 7.30PM – ALL PARISHIONERS ARE INVITED.

Ideas for the Windfarm Community Fund spend raised so far:-

1. Further Traffic Calming Measures
2. Replace missing bench on the left on Rugby Road
3. Establish a sheltered area say 25m x 25m at the store end of the Village Hall for events or a quiet area with a mix of hedging and trees for wind shelter, with possibility of seats and barbecue area

Website/Broadband

No Report

Dog Fouling

Colin Ollie is continuing to track progress with this initiative, although the person responsible for this has left HDC. The Environmental Health section is due to contact Colin with the name of whoever is taking charge of this initiative moving forward.

Colin has spoken with them and has been informed that a new legislation will be happening but these plans are stalled at the moment. He is trying to get the current legislation changed to broaden the area where dog fouling is banned; awaiting the contact to get back to him soon.

Street Lights

The streetlight column opposite the White Hart to be replaced, PC is happy with the quote obtained and RD to go ahead with this.

Phone Box

We are investigating installing a defibrillator in the phone box, and the shelving was constructed with this in mind. For details of how a defibrillator could benefit the village you can follow the link below from the British Heart Foundation.

<http://www.bhf.org.uk/heart-health/life-saving-skills/defibrillators.aspx>

We were delighted to hear from the Kilworth Challenge, who has very generously offered a significant contribution to the cost of installing a defibrillator. It was also discussed that the Wind Farm fund could also be used for this; more discussion of this at the next meeting

Parish Council procedure improvements

Risk Assessments, Parish Clerk Contract of Employment and Job Description all done and up to date.

Ensure that all minutes are kept up to date and filed, along with the Agenda and Minutes in the Village Notice Board.

Freedom of Information Act, Data Protection Act Compliance and Register of Members (Councillors) Interests documents need to be located and reviewed if necessary.

Councillors Code of Conduct documents to be located and reviewed – JW located required forms.

13.0 Matters raised to be discussed at the next Parish Council meeting

Agar venture to install the Zip Wire on the playfield, look over proposed quote and discuss any issues.

14.0 MEETING CLOSED

21.20

15.0 Date of Next Meeting

1st October 2012 – 7.30pm start

COPY OF THESE MINUTES SHALL BE CIRCULATED IN SOUTH KILWORTH NEWS, POSTED ON VILLAGE NOTICE BOARD.

AGENDA FOR NEXT MEETING SHALL BE POSTED ON THE VILLAGE NOTICE BOARD.

Minutes Signed..... Dated.....